

## **Job description**

### **Product Cost Estimator**

CityScapes International – Hilliard Ohio

Full Time, Salary Position

## **Why work for CityScapes?**

Leadership says:

- Potential for growth
- Casual atmosphere with free-flowing ideas
- Diversity of responsibilities
- Work for a stable company – over 25 years in business
- Great culture for a self-starter
- Headquartered in Columbus, Ohio, with easy access from the interstate
- Employees feel like they're family

Employees say:

- Innovative and creative atmosphere
- In-house manufacturing capabilities
- Small company environment
- On-site gym and work-out facility

## **Who**

We are growing! Our company, located in a suburb of Columbus, OH, manufactures and supplies highly specialized products for the building and construction industry. We are seeking a creative, detail-oriented, and dependable individual to join our team as a full-time Product Cost Estimator.

The ideal person would be reliable, highly organized, motivated self-starter who can work well under light supervision. A high level of quality and accuracy is required, as well as the ability to work with a sense of urgency to meet established deadlines. Applicant needs to be able to handle multiple projects at a time, while maintaining a clean and organized job flow.

The ideal candidate will analyze drawings, specifications, proposals, and other documentation to prepare time, cost, and labor estimates for products by applying knowledge of specialized methodologies, techniques, principles or processes.

He or she must be a collaborative team player who facilitates communication. The Product Cost Estimator needs to be able to work with multiple personalities and stay flexible in working with the team. He or she should be outgoing, friendly, and personable and possess a sense of humor.

### **What**

The Product Cost Estimator's responsibilities include, but are not limited to, the following:

- Review product specifications, bill of materials, and other internal data to determine process, time, and resources required to accurately generate the cost model
- Assist in the development of consistent, up-to-date and best pricing practices
- Interpret and qualify customer needs conveyed through Project Managers
- Analyze cost breakdowns from supplier quotes and understand all cost influential factors
- Developing estimates based on the information provided by using Microsoft Office products and our ERP System (Syteline/CloudSuite Industrial)
- Collect and maintain up to date costs of material, labor, and desired profit margin for each product for use in creating estimates
- Understanding of engineering drawings and technical specifications
- Request quotes for materials, purchased items, and outside services, or line up assisting teammates to do so

## **Ticket**

### Required

- Strong written and verbal communication skills
- Work independently
- Excellent interpersonal, time management, prioritization, and organizational skills
- 2 or 4 years degree in an Engineering, Manufacturing, Accounting field or equivalent experience
- Mechanical/mathematical aptitude
- Knowledge of Microsoft Office Suite

### Preferred

- Proven success in managing timelines
- AutoCAD or Inventor experience

### Desired

- Industry or organization membership
- Familiarity of Mechanical Fabrication